

Sr. No. :

Date :

06/12/2021

O. R. No. :

OfficeOrder

SPECIAL STANDING CELL

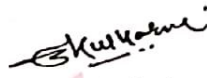
Objectives

1. Creating awareness among the SC/ST/OBC/Minority Students regarding the various Government / Non- Government scholarship schemes, other Government of India and UGC.
2. Counseling the students helps them overcome inferiority complex related to interaction with fellow students and personal grooming and builds self confidence among them.
3. To equip the students, faculty and staff members with the information of their legal rights. Safe guard the rights of students, faculty and staff members to provide platform to listening to their issues, complaints.

Sr.No.	Name of the member	Designation	Position in committee	ContactNo.
	Dr. Gopal R Kulkarni	Principal	Chairman	9714540222
	Mr. Ketankumar K Modi	Asst. Prof	Member	9723706169
	Mr. Ketan G Patel	Asst. Prof	Member	9723706181
	Mr. Hardik B Patel	Asst. Prof	Member	9723706163
	Mr. Vimalkumar M Patel	Asst. Prof	Member	9924540873
	Dr. Jaksan D Patel	Asso. Prof	Member secretary	9898111376

Role, Functions and Responsibilities

1. The Special Standing Cell will monitor and endeavor to resolve issues, grievances related to all reservation candidates and staff at the Institute level.
2. The Compliant if any will be forwarded to the said Committee/Cell by the Students or faculty.
3. The said Committee/Cell will look into the complaint and call the concern complainant personally for hearing the grievance.
4. The Coordinator of the Committee/Cell will forward their report in the sealed envelope to the Principal within one week from the date of receipt of complaint.
5. Create awareness about issues faced by students and discrimination.
6. To provide a forum to build awareness and hence build preventive actions in matters related to students problems.
7. To provide and disseminate information about rights and laws for grievances.
8. To facilitate speedy delivery of justice by processing each complaint through suitable action.


Principal
Merchant Engineering College,
Basna