

Sr. No. :

Date :

O. R. No. :

06/12/2021

Safety & Security Provisions in campus

- Highly Secured Sophisticated Hostels
- Hygienic Food in Hostel mess and Canteen
- UV treated RO Water for entire campus
- Well experienced Securities in all the gates
- Full college campus is under the surveillance of CCTV Camera
- Safest Transport facilities for both day scholar and hostellers
- 24 Hrs Medical Care

Security and Safety is the major concern of every institution. The college Campus is well secured as it has been covered by the compound walls on all the four sides. A strong gate is provided at the main entrance, which is being guarded by trained security guards for 24 hours. Security guards will be on 'rounds' for the whole day and night. Fire and Safety measures are installed in the campus. Fire extinguishers are installed at various places in all the floors, laboratories, workshop etc and are being renewed every year.

The MEC is committed to providing safety and security for our community and property, enabling the pursuit of academic and professional goals.

The safety and security of our community are paramount. Students, faculty, and staff must work together to ensure that the School of Engineering is a safe and comfortable environment for all. Below are ways that we keep our community safe and secure, as well as tips that you can follow for your own safety.

ID Cards

- The MEC Card Center is located inside of building Center on the first floor.
- All members of the community must carry their valid MEC ID card with them at all times. These cards must be scanned at each building entrance. Individuals are required to show their cards upon request to any Institute official.
- Using someone else's ID cards is a violation of the Code of Conduct and will lead to disciplinary sanctions.
- All guests of MEC must be signed in by a host. The host is responsible for the actions of their guest. All guests must abide by the policies and procedures of the university

Lost and Found

If you have lost an item or been told that admin has possession of your item, please call us at 8 a.m. to 4 p.m. on weekdays or email us anytime for assistance.

Building Hours

- Monday-Friday: 9 am-4 pm
- Saturday and Sunday: 9 am-4 pm

Coverage Requests for Special Events

Security coverage requests for special events can be made through Campus

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Personal Safety Tips

We encourage you to be aware of your surroundings, the people you encounter, and your personal property when you are on or off site. Here are some helpful and simple ways to improve your safety.

If You Live in MEC

- Keep your residence hall room locked
- Have your ID with you at all times
- Do not lend your keys or ID to anyone
- If you do bring valuables, store them in your personal room safe
- Let people know where you are going
- Avoid being alone in isolated places such as the basement laundry room, deserted study lounges, etc

If You Live in the Surrounding Area:

- Have good locks on your doors and windows — and use them!
- Do not prop open doors. If someone is supposed to be in the building, they will have access.
- Do not hide extra keys in easily accessible places
- Do not let strangers into your home or apartment to use the telephone
- Have working lights at all entrances and turn them on after dark
- Let people know where you are going

When You Are Out

- Travel in groups, preferably with 3 or more people
- Don't carry a lot of money
- Be aware of your surroundings — don't wear headphones, read, talk on the phone, or do anything else that might distract you. If you observe anyone or anything suspicious, walk to where there are other people and call the police.
- Be careful when using outdoor ATMs at night or in unfamiliar locations
- Do not get in a car with someone who is sleepy or under the influence
- Refuse drinks from strangers
- Never become so intoxicated that you lose consciousness or awareness of your surroundings
- Avoid taking the train/bus at night alone
- When taking the subway, try to ride in the car with the conductor and avoid the last car

General Safety Tips

- Program emergency contact information into your cell phone under the listing "ICE" (In Case of Emergency) and carry an ICE identification card in your wallet or purse. This can assist first responders in contacting family and friends in the event of an emergency.
- Do not give out personal information to people you meet online
- Do not list personal contact info, such as your address, on publicly accessible websites

Campus Safety and Security

- Campus Safety and Security
- MEC is committed to maintaining a safe learning environment for all students and members of the university community. While campus is relatively safe, crime does occur on campus. Each

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member of the Institute community has a responsibility to contribute to the well-being of the community.

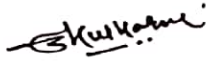
Everyone must participate in crime prevention efforts and develop good personal safety habits, including the following:

- Lock your apartment or residence hall doors.
- Don't prop open residence hall exterior doors and don't let people you don't know into the halls.
- Report any suspicious activity to Mehsana Police.
- Secure your personal property.
- Walk in groups at night.
- Be aware of your surroundings and avoid areas with which you are not familiar.

MEC has inherent immaculate lush green campus with experienced and excellent security system on campus, so that our students and staff stay safe inside and outside of the college premises. The campus is monitored 24X7 by using the advanced technology and surveillance cameras, to avoid any discrepancies from happening. We hire the most skilled and experienced security personnel, so that they can avert any problems, and protect the students, to offer a fear free life during their association with the campus.

These are the facilities on campus:

1. 24×7 security experienced security personnel
2. 24×7 CCTV surveillance
3. Fire safety system on campus
4. Awareness training programs



Principal
Merchant Engineering College,
Basna

Copyto:

1. Hon.Chairman/Hon.Secretary
2. NoticeBoard
3. The websiteofcollege
4. Personalconcerned.